

Dear Applicant,

Thank you for your interest .

You will have seen by the advert that we are looking to appoint 3 capacity building workers who will be based in 3 organisations.

Advance to Deliver is being delivered through the Newham ChangeUp Partnership. The project will be managed by a Steering Group made up of the 3 key partners and representatives from Community organisations.

Each of the workers will spend 3 days a week in outreach sites and 1 day a week in their host organisation.

Attached is information about each host organisation and you are encouraged to state your preferred host.

When completing your personal statement please make reference to the job description and person specification and please do give examples of your work. We will be shortlisting, using only the application form. CV's will not be considered. Please remember that the panel will be reading many applications so please write clearly or type your application.

The interview date for each of the posts is the 7th of December. You will be notified on Friday the 4th of December if you are to be called for interview.

We will notify all candidates of the outcome of their application.

Good Luck



Sarah Ruiz

Director